

Self appraisal report for Year (2023-24)

Auditor Agency: G Srinivasulu (National Water Academy (CWC), Pune)

Ministry Name: Ministry of Jal Shakti

Department Name: Department of Water Resources and Ganga Rejuvenation

Public Authority Name: North Eastern Regional Institute of Water and Land Management (NERIWALM)

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://neriwalm.gov.in/	Fully Met	1.28	ok
1.1.2	Head of the organization	Fully Met	1.28	1.28	Director, NERIWALM	Fully Met	1.28	ok
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	Kindly click the link given below : https://neriwalm.gov.in/vision-mission.php For key objectives, kindly click the link given below: https://neriwalm.gov.in/about-us.php	Fully Met	1.28	ok
1.1.4	Function and duties	Fully Met	1.28	1.28	https://neriwalm.gov.in/about	Fully Met	1.28	ok

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1.1.5	Organization Chart	Fully Met	1.28	1.28	t-us.php https://neriwalm.gov.in/organization-structure.php	Fully Met	1.28	ok
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	Other details of NERIWALM NERIWALM was established at Tezpur, Assam by North Eastern Council (NEC), Ministry of Home Affairs, Govt. of India in December, 1989 which was transferred to Department of Water Resources, RD &GR, Ministry of Jal Shakti in April, 2012. The Institute management	Fully Met	1.28	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>and functioning is governed by a two tier administration i.e., Governing Body (GB) and Executive Council (EC). The technical activities are monitored and reviewed from time to time by forming committees. The Director, NERIWALM is the Member-Secretary for both Governing Body and Executive Council. The Governing Body (GB) is responsible to frame and formulate policy for</p>			

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					<p>NERIWALM and lay directions to the Executive Council. The Hon'ble Minister, Ministry of Jal Shakti, Government of India is the President of the Governing Body. The Executive Council (EC) looks after the administration , finances and technical activities of the Institute and ensures quick development and also reviews the progress of activities of the Institute. The Secretary,</p>			

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					<p>Department of Water Resources, RD & GR, Ministry of Jal Shakti, Government of India, New Delhi is the Chairperson of the Executive Council. Again, the Technical Advisory Committee (TAC) has been constituted as per provision at Clause No.45 under Chapter-IX of Memorandum of Association of NERIWALM. It is appointed by the Chairman, Executive</p>			

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					<p>Council of NERIWALM. The Director, NERIWALM is the chairman of the committee. To review and assess the performance of NERIWALM in an interval of 5 years, the Achievements Review Committee (ARC) was constituted in 2012. Accordingly, the 1st and 2nd ARC meetings were held in 2018 and 2023 respectively. The list of Directors (HODs) 2012 onwards: Name From</p>			

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					To Prof. P K Bordoloi 01.11.2011 28.02.2013 Sri C K Agrawal, CWES (In-Charge) 07.03.2013 08.10.2013 Sri R K Sinha, CWES (In-Charge) 08.10.2013 12.07.2016 Sri P M Scott, CWES (In-Charge) 12.07.2016 31.10.2016 Sri S K Sahu, CWES (In-Charge) 01.11.2016 04.07.2017 Dr. Pankaj Barua 05.07.2017 04.07.2020 Dr. A C Debnath (In-Charge)			

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					05.07.2020 08.03.3021 Dr. P K Bora 08.03.2021 Present			
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://neriwal.m.gov.in/pdf/BYE%20-%20LAWS%20(01.11.2017).pdf	Fully Met	1.54	ok
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	As delegated by the competent authority (https://neriwalm.gov.in/pdf/BYE%20-%20LAWS%20(01.11.2017).pdf)	Partially Met	0.77	not fully available
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	Available in the link given below: https://neriwalm.gov.in/pdf/MoU%20-%2001.11.2017.pdf	Partially Met	0.77	not fully available
1.2.4	Exercised	Fully Met	1.54	1.54	https://neriwal.m.gov.in/mou.php	Not Met	0	not available
1.2.5	Work allocation	Fully Met	1.54	1.54	https://neriwal.m.gov.in/pdf/B	Not Met	0	not disclosed

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					YE%20-%20L AWS%20(01. 11.2017).pdf			
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	1. Decision on Technical activities are taken by Technical Advisory Committee under the chairmanship of the Director, NERIWALM. 2. Administrative and Financial decision making authority is the Executive Council under the chairmanship of Secretary DoWR, RD & GR, Ministry of Jal Shakti, Govt. of India. 3. Policy	Not Met	0	Details should be made available on the website for the information of public

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					decision is taken by the Governing Body under the chairmanship of the Union Minister of Jal Shakti. Govt. of India. 4. The Director, NERIWALM acts as CEO of the institute with delegation of power as per Bye Laws & Memorandum of Association.			
1.3.2	Final decision making authority	Fully Met	1.54	1.54	Department of Water Resources, River Development and Ganga Rejuvenation, Ministry of Jal Shakti, Govt. of India	Not Met	0	Work allocation
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	Kindly click	Fully Met	1.54	ok

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					the link given below: https://neriwalm.gov.in/acts-rules.php			
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	Executive Council & Technical Advisory Committee meetings are held half annually and Governing Body meeting is held annually to take decisions.	Not Met	0	not disclosed
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	Executive Council, Governing Body of the institute apart from internal audit of the ministry.	Not Met	0	not available on website
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	HRD & Capacity Building. https://neriwalm.go	Fully Met	1.54	ok

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					v.in/about-us.php			
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	NSCSTI framework as established by Capacity Building Commission, Govt. of India.	Not Met	0	not available on website
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	Physical and on-line.	Not Met	0	not available on website
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	Annual	Not Met	0	not available on website
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	Through Central Grievance Portal	Not Met	0	not available on website
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	CCS Service Rules.	Not Met	0	not available on website
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	CCS Service Rules.	Not Met	0	not available on website
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	Kindly click the link given below: https://neriwalm.gov.in/acts-rules.php	Fully Met	1.92	ok
1.5.4	Transfer policy and transfer orders	Not Applicable	0	0	empty	Not Applicable	0	.
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	Personal file, service books	Not Met	0	not available on website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					and all classified documents.			
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Deputy Director (Admin.)	Not Met	0	not available on website
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	Kindly click the link given below: https://neriwalm.gov.in/governing-body.php https://neriwalm.gov.in/executive-council.php https://neriwalm.gov.in/achievement-review-committee.php https://neriwalm.gov.in/technical-advisory-committee.php	Fully Met	0.96	k
1.7.2	Composition	Fully Met	0.96	0.96	Kindly click the link given below: https://neriwalm.gov.in/governing-body.php https://neriwalm.g	Fully Met	0.96	k

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					ov.in/executive-council.php https://neriwalm.gov.in/achievement-review-committee.php https://neriwalm.gov.in/technical-advisory-committee.php			
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	Since its inception	Partially Met	0.48	not available on website
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	Continuous	Partially Met	0.48	not available on website
1.7.5	Powers and functions	Fully Met	0.96	0.96	Kindly click the link given below: https://neriwalm.gov.in/acts-rules.php	Fully Met	0.96	ok
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	,
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	.
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Met	0	.
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	Kindly click the link given below: https://neriwalm.gov.in/contact-	Fully Met	3.85	ok

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					us.php			
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	Kindly click the link given below: https://neriwalm.gov.in/contact-us.php	Fully Met	3.85	ok
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	List of Employees of NERIWALM and their pay scale. SL NO. Name Designation Pay Level as per Recruitment Rule 1 Dr. Pradip Kumar Bora Director Level - 14 (14 4200-218200) 2 Dr. Amulya Chandra Debnath Professor (Water Resources Engineering) Level - 13 Rs. 1,23,100 –	Not Met	0	not available on website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					2,15,900 3 Dr. Uzzal Mani Hazarika Associate Professor (Water Resources Engineering) Level - 12 Rs. 78,800 - 2,09,200 4 Shri. Bikramjit Dutta Assistant Professor (Water Resources Engineering) Level - 10 Rs. 56,100 - 1,77,500 5 Dr. (Smt.) Chandam Victoria Devi Assistant Professor (Social Science) Level - 10 Rs. 56,100 - 1,77,500 6 Shri. Ritu			

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					Thakur Assistant Professor (Agriculture) Level - 10 Rs. 56,100 - 1,77,500 7 Shri. Saligram Sunar Assistant Director (Civil) Level - 10 Rs. 56,100 - 1,77,500 8 Dr. (Smt.) Sagarika Patowary Assistant Professor (Water Resources Engineering) Level - 10 Rs. 56,100 - 1,77,500 9 Dr. (Smt.) Luna Moni Das Assistant Professor (Social Science) Level - 10 Rs.			

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					56,100 - 1,77,500 10 Dr. (Smt.) Sanayanbi Hodam Assistant Professor (Water Resources Engineering) Level - 10 Rs.			
					56,100 - 1,77,500 11 Dr. (Smt.) Prianka Paul Assistant Professor (Water Resources Engineering) Level - 10 Rs.			
					56,100 - 1,77,500 12 Dr. Prarthana Priyom Hazarika Assistant Professor (Agriculture) Level - 10 Rs.			
					56,100 - 1,77,500 13			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Shri Uttam Jyoti Sarma Accounts Officer Level - 9 Rs. 53,100 - 1,67,800 14 Shri. Atul Chandra Kalita Assistant Engineer (Civil) Level - 8 Rs.47,600 - 151,100 15 Shri Chandan Bhuyan Research Associate (Social Science) Level - 7 Rs. 44,900 - 1,42,400 16 Shri Saurav Bhattacharjee Research Associate (Water Resources Engineering) Level - 7 Rs. 44,900 -			

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					1,42,400 17 Shri Rajnish Singh Research Associate (Water Resources Engineering) Level - 7 Rs. 44,900 -			
					1,42,400 18 Shri Bikramjit Mandal Research Associate (Agriculture) Level - 7 Rs. 44,900 -			
					1,42,400 19 Miss Rimpa Das Research Associate (Agriculture) Level - 7 Rs. 44,900 -			
					1,42,400 20 Smt. Nirmali Hazarika (ON DEPUTATION) Draughtsman Gr. II Level - 7			

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					Rs. 44,900 - 1,42,400 21 Shri. Golap Krishna Khound Field Assistant (Agri) Level - 7 Rs. 44,900 - 1,42,400 22 Smt. Rupali Hazarika (ON DEPUTATION) Personal Assistant Level - 6 Rs. 35,400 - 1,12,400 23 Shri Binay Krishna Das Library & Information Assistant Level - 6 Rs. 35,400 - 1,12,400 24 Shri. Hiram Saharia Personal Assistant Level - 6 Rs. 35,400 - 1,12,400 25			

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					Shri Suruj Kumar Bora Accountant Level - 6 Rs. 35,400 - 1,12,400 26			
					Shri Abhishek Kumar Junior Engineer (Civil) Level - 6 Rs. 35,400 - 1,12,400 27			
					Shri. Iswar Das Technical Assistant Level - 6 Rs. 35,400 - 1,12,400 28			
					Smt. Rina Singha Superintendent Level - 6 Rs. 35,400 - 1,12,400 29			
					Shri. Manik Borah Upper Division Clerk Level - 6 Rs. 35,400 - 1,12,400 30			
					Shri. Mukut Das Upper			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Division Clerk Level - 6 Rs. 35,400 - 1,12,400 31 Shri Rahul Biswas Field Assistant Level - 5 Rs. 29,200 - 92,300 32 Miss Stutipriya Hazarika Laboratory Assistant (Agriculture) Level - 5 Rs. 29,200 - 92,300 33 Shri Rommojyoti Bhattacharjee Technical Assistant Level - 5 Rs. 29,200 - 92,300 34 Shri Shuvajit Das Laboratory Assistant (Engineer)			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Level - 5 Rs. 29,200 - 92,300 35 Shri. Manik Ch. Das Stenographer			
					Level - 5 Rs. 29,200 - 92,300 36 Smt. Dipali Mohan Stenographer			
					Level - 5 Rs. 29,200 - 92,300 37 Smt. Jaylata Deori Baruah Stenographer			
					Level - 5 Rs. 29,200 - 92,300 38 Shri. Moni Kumar Das Staff Car Driver (Grade - I)			
					Level - 5 Rs. 29,200 - 92,300 39 Shri. Abdul Razzak Staff Car Driver (Grade - II)			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Level - 5 Rs. 29,200 - 92,300 40 Shri. Rohit Kattel Staff Car Driver (Grade - II) Level - 4 Rs. 25,500-81,100 41 Md. Abdul Khalek Staff Car Driver (Ordinary Grade) Level - 3 Rs. 21,700-69,100 42 Shri. Uttam Kakoti Lower Division Clerk Level - 3 Rs. 21,700-69,100 43 Shri Rupak Gohain Lower Division Clerk Level - 2 Rs. 19,900 - 63, 200 44 Shri. Suresh Kumar MTS Level - 3 Rs. 21,700-69,100 45 Shri.			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Amarendra Kumar MTS Level - 3 Rs. 21,700-69,100 46 Shri. Jadav Chandra Nath MTS Level - 3 Rs. 21,700-69,100 47 Shri. Bakhun Sarmah MTS Level - 3 Rs. 21,700-69,100 48 Shri. Khagendra Sarma MTS Level - 3 Rs. 21,700-69,100 49 Smt. Mamoni Borgohain MTS Level - 2 Rs. 19,900-63,200			
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	As per CCS Rules.	Not Met	0	not available on website
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	Kindly click the link given below: https://neriwalm.gov.i	Fully Met	3.85	k

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					n/contact-us.php#			
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	Kindly click the link given below: https://neriwalm.gov.in/contact-us.php#	Fully Met	3.85	k
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil	Not Met	0	k
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil	Not Applicable	0	k
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Not Applicable	0	0	empty	Not Met	0	not available on website
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Applicable	0	0	empty	Not Met	0	not available on website
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	Trainings on record Management from ISTM DELHI	Not Met	0	not available on website
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://neriwalm.gov.in/rti.php	Fully Met	1.92	k
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	0	0	empty	Not Applicable	0	k
Total			84	84		85	37	
2	Budget and Programme							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	26.02 Cr.	Not Met	0	not available on website
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	26.02 Cr	Not Met	0	not available on website
2.1.3	Proposed expenditures	Fully Met	10	10.00	23.43 Cr	Not Met	0	not available on website
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	24.00 Cr	Not Met	0	not available on website
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	In PFMS	Not Met	0	not available on website
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Not Applicable	0	0	empty	Not Met	0	not available on website
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	Director, NERIWALM (Head of Department) Colombo, Sri Lanka During 20-22 April, 2023 1 (one) The travel expenditure was incurred by International Water Management Institute, Sri Lanka.	Not Met	0	not available on website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	Kindly click the link given below: https://neriwalm.gov.in/tender_o.php https://neriwalm.gov.in/tender_e.php	Fully Met	16.67	ok
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	.
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	.
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	.
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	.
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	.
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	.
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	.
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	.
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	.
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	.
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	.
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or	Not Applicable	0	0	empty	Not Applicable	0	.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	authorizations, (d) Date of award of concessions/ permits of authorizations							
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Not Applicable	0	0	empty	Not Met	0	.
Total			83	83		150	17	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://neriwal.m.gov.in/index.php	Fully Met	12.50	ok
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	.
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	.
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	.
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	.
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	.
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	.
3.1.8	Public- private partnerships (PPP) - Information	Not Applicable	0	0	empty	Not Applicable	0	.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government							
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	.
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	.
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	.
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	.
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	.
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	.
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://neriwal.m.gov.in/index.php	Fully Met	50.00	.
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://neriwal.m.gov.in/index	Fully Met	25.00	.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					.php#parentHorizontalTab4			
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	Yes. It is available in printed format too.	Fully Met	25.00	.
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://neriwal.m.gov.in/index.php#parentHorizontalTab4	Fully Met	25.00	.
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Applicable	0	.
Total			138	138		138	138	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://neriwal.m.gov.in/acts-rules.php	Fully Met	14.29	.
4.1.2	Vernacular/ Local Language	Not Applicable	0	0	empty	Not Met	0	.
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	The details can be found in the following link: https://neriwal.m.gov.in/acts-rules.php	Fully Met	28.57	.
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://neriwal.m.gov.in/index.php	Fully Met	9.52	.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://neriwal.m.gov.in/index.php	Fully Met	9.52	.
4.3.3	Location where available	Fully Met	9.52	9.52	All relevant information is available in the web site of the institute. https://neriwalm.gov.in/index.php	Fully Met	9.52	.
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://neriwal.m.gov.in/index.php	Fully Met	7.14	.
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://neriwal.m.gov.in/index.php	Fully Met	7.14	.
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	8 hours	Partially Met	3.57	.
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://neriwal.m.gov.in/contact-us.php	Fully Met	7.14	.
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	Centralised Public Grievance Redress and Monitoring System (CPGRAMS)	Not Met	0	not available on website
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	Total 33 applications	Fully Met	3.57	.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					were received and information of all these applications were provided.			
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://neriwal.m.gov.in/pdf/Annual_Report_2022-23.pdf	Partially Met	1.79	2023-24 not available
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://neriwal.m.gov.in/pdf/Annual_Report_2022-23.pdf	Partially Met	1.79	2023-24 not available
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	Kindly click the given link: https://neriwal.m.gov.in/pdf/ender/Scan_1607.pdf	Fully Met	3.57	ok
4.5.6	Annual Report	Fully Met	3.57	3.57	Kindly click the link given below: https://neriwalm.gov.in/annual-report.php	Fully Met	3.57	ok
4.5.7	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	Not Applicable	0	.
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's	Not Applicable	0	0	empty	Not Applicable	0	.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Charter							
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	Applications received -33 nos. Applications disposed – 33 nos.	Not Met	0	not available on website
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	Applications received -1 nos. Applications disposed – 1 nos.	Not Met	0	not available on website
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Not Applicable	0	0	empty	Not Met	0	not available on website
Total			150	150		193	111	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	(a) Name of the current CPIO : Dr. Sagarika Patowary , Assistant Prof. (WRE) Name of the current FAA: Dr.Pradip Kumar Bora, Director,	Fully Met	20.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					NERIWALM (b) Earlier CPIO: Dr. Uzzal Mani Hazarika, Associate Prof. (WRE) Earlier FAA: Dr. Pankaj Barua, Former-Director, NERIWALM			
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Not Met	20	0	empty	Not Met	0	not available
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	Dr. Uzzal Mani Hazarika, Associate Professor (WRE) & Nodal Officer for RTI Date of appointment: 01.01.2023	Fully Met	20.00	ok
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	.
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information	Not Applicable	0	0	empty	Not Applicable	0	.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers							
Total			60	40		60	40	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	Kindly click the link given below: https://neriwalm.gov.in/rti.php	Fully Met	25.00	ok
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	Yes, https://neriwalm.gov.in/misc.php	Fully Met	12.50	ok
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	Kindly click the link given below: https://neriwalm.gov.in/misc.php	Fully Met	12.50	ok
Total			50	50		50	50	
Grand Total			565	545		675	392	