

Website: <https://neriwalm.gov.in>  
E-mail: [dir-neriwalm@gov.in](mailto:dir-neriwalm@gov.in)  
[director.neriwalm@gmail.com](mailto:director.neriwalm@gmail.com)  
Ph No.(03712)291069



दोलाबारी, कालियाभोमोरा  
Dolabari, P.O. Kaliabhomora  
तेजपुर-784027, असम (भारत)  
Tezpur-784027, Assam (India)

पूर्वोत्तर क्षेत्रीय जल और भूमि प्रबंधन संस्थान

**NORTH EASTERN REGIONAL INSTITUTE OF WATER AND LAND MANAGEMENT**

(जल संसाधन, नदी विकास और गंगा कायाकल्प विभाग, जल शक्ति मंत्रालय, भारत सरकार के अधीन एक संस्थान)  
(An Institute under the Department of Water Resources, River Development and Ganga Rejuvenation,  
Ministry of Jal Shakti, Govt. of India)



No. NRWM/CONSTN/263/2024-25

Comp No. 290583

**NOTICE INVITING e-TENDER**

1. Sealed e-tenders are invited by the Director, NERIWALM, Tezpur from appropriate Govt Registered Contractor/Firm of repute for the works "Numbering of Assets of NERIWALM" at Dolabari, Tezpur.
2. The last date for submission of filled in **ONLINE** Tenders is **11.00 AM of 10.02.2025** which will be opened at **12.00 PM on 11.02.2025 or later.**
3. In the event of **11.02.2025** being declared a holiday, the tender will be opened on the next working day at the same time and place.
4. Interested bidders may view and download the Tender Documents alongwith Terms & Conditions from the institute's **website : [www.neriwalm.gov.in](http://www.neriwalm.gov.in)** and quote their rates ONLINE through CPP Portal.

Sl. No.	Specification of work	Estimated Amount	Time of completion	Earnest Money
1.	<p><b>NUMBERING OF ASSETS OF NERIWALM :</b> Labour including supply of all materials required for writing and numbering the assets of NERIWALM either free hand writing or stenciling of desired colour and size (height of letter not less than 12 mm and thickness 3mm) with best quality enamel paint. The nomenclature/ writing subject (e.g. NRWM/WP&amp;T/WTP/7.52FS/ OGCPA 8703) will be provided as the work progresses, as per requirement and as directed and specified by NERIWALM.</p> <p>(Approximate number of assets to be numbered is 7000)</p>	₹ 73,475.00	01 (one) month from the date of issue of formal order.	2% of the estimated amount in the form of DD/BD/Banker's Cheque of a Nationalized Bank payable at Tezpur, Assam.

Signed by Sandeep Doley

Date: 17-01-2025 13:28:41

Deputy Director (Admin)

Copy to;

1. PS to the Director for kind information of the Director.
2. CVO, NERIWALM for information.
3. Asstt. Director (Civil), NERIWALM for information.
4. Accounts Officer, NERIWALM for information.
5. Asstt. Engineer (Civil), NERIWALM for information.
6. Notice Board of NERIWALM for wide circulation.
7. NERIWALM website : [www.neriwalm.gov.in](http://www.neriwalm.gov.in). & CPP portal for publishing.



NIT No. NRW/CONSTN/263/2024-25/

Name of work : Numbering of assets of NERIWALM.



Bill of Quantity

Sl. No.	Specification of work	Unit & Qty	Rate (Rs.)	Amount (Rs.)
1.	Labour including supply of all materials required for writing and numbering the assets of NERIWALM either free hand writing or stenciling of desired colour and size (height of letter not less than 12 mm and thickness 3mm) with best quality enamel paint. The nomenclature /writing subject (e.g. NRW/WP&T/WTP/7.52FS/ OGCPA 8703) will be provided as the work progresses, as per requirement and as directed and specified by NERIWALM. (Approximate number of assets to be numbered is 7000)	7000 nos		
	TOTAL			Rs
	GST as applicable on Sl. No.1.			Rs
	<b>GRAND TOTAL</b>			<b>Rs</b>

**NOTE :** (i) Technical & Financial Bids are to be submitted separately. In case, if the BOQ is submitted alongwith the Technical Bid, the same will summarily be rejected.

(Signature of the bidder with seal) : .....

Name of the Signatory (In Block Letters) :.....

Name of the party: .....

Address :.....

Seal :



**No. NRWM/CONSTN/263/2024-25/**

**Name of work : Numbering of Assets of NERIWALM.**

**Terms & Conditions :**

1. The tender should be accompanied with Earnest Money of the value of 2% of the Quoted amount in the form of Demand Draft of a Nationalised Bank in favour of the Director, NERIWALM, payable at Tezpur. The Earnest Money of the successful bidder will be retained till the completion and acceptance of the work. The EMD of the unsuccessful bidders will be released as early as possible.
2. Self attested copies of up to date Contractor/Firm Registration Certificate, GST & PAN Certificate, Valid Labour License, EPF & ESIC Registration Certificate, Bid Submission form & undertaking should be submitted.
3. The bidder should not have been blacklisted from any department or organization and to this effect an undertaking should also be submitted.
4. The rate quoted by bidder in excel sheet of financial bid should be inclusive of all taxes and levies whatsoever. However, GST as applicable should be shown separately in financial bid excel sheet.
5. There is no binding on the Director to accept the lowest rate and his decision will be final.
6. Payments will be made within 01 (one) month from the date of successful completion and acceptance of the work by NERIWALM.
7. The number of articles shown in the nomenclature is 7000 Nos which is purely tentative and the quantity may increase or decrease. Hence, payment shall be made as per the actual number of work done.
8. Since, the work is labour intensive, it is expected that an expert having knowledge of painting and art is engaged for the job. The size of letters have to be (height 12 mm and thickness 3 mm).
9. The lettering/numbering work can be carried on all working days and during holidays. The work should be completed within 01 (one) month from the date of issue of formal work order.
10. The content of lettering/numbering may be as (e.g. NRWM/WP&T/WTP/7.52FS/ OGCPA 8703). The content may vary as per requirement of the institute.
11. Bidders are requested to visit NERIWALM in official hours and take/obtain first hand information of the scope of work to be executed/performed before quoting their rates.
12. The Director, NERIWALM reserves the right to accept/reject any or all tender without assigning any reason thereof. His decision will be final and should be acceptable to all.

**(Signature of the bidder with seal) : .....**

**Name of the Signatory (In Block Letters) : .....**

**Name of the party: .....**

**Address : .....**

**Seal :**

**(BID SUBMISSION FORM)**  
**(To be filled up by the bidder)**



To

The Director,  
North Eastern Regional Institute of Water and Land Management (NERIWALM)  
Dolabari, P.O.: Kaliabhomora  
Tezpur – 784027 (Assam)

Dear Sir,

In response to your Tender Notice (mentioned below) for the Work (mentioned below), We hereby submit our **PARTICULARS/OFFER** for consideration:

<b>A</b>	<b>Tender Notice No. &amp; Date</b>	<b>NRWM/CONSTN/263/2024-25/ Date: _____</b>
<b>B</b>	<b>Name of the Work:</b>	<b>Numbering of assets of NERIWALM</b>
1	Bidder's Name :	
2	Web site Address:	
3	E-Mail Address:	
4	Actual Address of the Bidder as per record:	
5	Postal Address:	
6	Contact No:	
7	Authorized Person's -Name	
	Designation :	
	Contact No:	
8	PAN No :	
9	GST Reg No:	
	Name of the party as per record in document	
10(A)	Labour Licence No:	
	Name of the party as reflected in the document	
	Name of Issuing authority :	
	Validity up to :	
	Nos of Labours :	



10(B)	EPF Registration No.		
	Name of the party as reflected in the document:		
	Name of Issuing authority :		
	Validity up to :		
10(C)	ESIC Registration No.		
	Name of the party as reflected in the document:		
	Name of Issuing authority :		
	Validity up to :		
11	Particular of EMD (Copy to be submitted with Technical Bid)		
	Amount (Rs.)		
	DD No & Date:		
	Bank :		
12	Details of Bank Accounts for release of EMD/Performance Security / Bill payment etc.		
	Bank A/C No.		
	Name of the Bank		
	Name of the Branch		
	IFC Code.		
	Name of the Bank Account Holder(As per record in the Bank Account)		
13	Particulars of Registration of Contractor/ Firm/Company		
	Name :		
	Class /Category of Registration	Issuing Authority	Nature & type of works/business authorized for execution

14	Particulars of MSME/NSIC Registration (If Any)			
	Class /Category of Registration	Issuing Authority	Nature of works authorized for execution	Valid upto:



**DECLARATION**

- 1) We have read and understood the terms & conditions of the above mentioned tender and comply with all Terms & Conditions of your Tender.  
(In case of any deviation the Bidder must attach a separate sheet clearly mentioning the Clause No. of the Tender and Deviation thereto)
- 2) We certify that the information mentioned above are true and correct to best of our knowledge.
- 3) In case of receipt of order we confirm that payment shall be received through e-Banking / Electronics Transfer.
- 4) This offer contains \_\_\_\_\_ No. of pages including all Annexures and Enclosures.

Signature of the bidder with seal).....

Name of the Signatory (In Block Letters) :.....

Name of the party: .....

Address .....

**UNDERTAKING**



**Tender Notice No:** (As mentioned in the first page above)

To,

The Director,  
NERIWALM,  
Dolabari, Tezpur,  
Assam.  
PIN-784027

**Name of the work : Numbering of assets of NERIWALM**

Sir,

I/We do hereby declare that I/We have not been barred/black listed by any PSU/Government Department in doing business with them. I/We have submitted the information/document to the best of my/your knowledge.

**(Signature of the bidder with seal) :** .....

**Name of the Signatory (In Block Letters) :** .....

**Name of the party:** .....

**Address :** .....

**Seal :**