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Fax: +91 (03712) 268007
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Dolabari
P.O. Kaliabhomora
Tezpur - 784 027,
Assam (India)



NORTH EASTERN REGIONAL INSTITUTE OF WATER AND LAND MANAGEMENT

(An Institute under the Ministry of Jal Shakti, Department of Water Resources, River Development and
Ganga Rejuvenation, Govt of India)
(Registered under the Societies Registration Act, 1860)

NOTICE INVITING TENDER

NO..NRWM/ VEH/HIR/19/2018-19/

Date: 03/03/2020

NOTICE INVITING TENDER

The Director, NERIWALM, Dolabari, Tezpur-784027(Assam) invites Tenders from Travel Agencies/
Firms /Individuals for providing vehicles on hire basis to NERIWALM, Dolabari, Tezpur(Assam). The tender
paper may be viewed and down loaded from NERIWALM's website www.neriwalm.gov.in.

| Sl no | Name of the works | Earnest Money Deposit | Last date of submission of tender in Tender Box/receipt of Tender by Registered Post | Date of opening the Tenders |
|-------|--|-----------------------|--|-----------------------------|
| 01 | Providing the services of vehicles on hire on daily basis with driver to NERIWALM, Dolabari, Tezpur(Assam) | Rs 5000.00 | 27/03/2020 (5.00PM) | 30/03/2020 (11.00AM) |
| 02 | Providing the services of vehicles on hire on monthly basis without driver to NERIWALM, Dolabari, Tezpur(Assam) | Rs 5000.00 | 27/03/2020 (5.00PM) | 30/03/2020 (11.00AM) |

Deputy Director (Admin)
27/03/2020
Deputy Director (Admin)
NERIWALM



NORTH EASTERN REGIONAL INSTITUTE OF WATER AND LAND MANAGEMENT

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NO..NRWM/ VEH/HIR/19/2018-19/

4871

Date: 03/03/2020

NOTICE INVITING TENDER

The Director, NERIWALM, Dolabari, Tezpur-784027(Assam) invites Tenders from Travel Agencies/ Firms/Individuals for providing vehicles on hire basis to NERIWALM, Dolabari, Tezpur(Assam). The tender papers(**FORMATE FOR FINANCIAL BIDS,TERMS AND CONDITIONS, TENDER NOTICE** etc) may be viewed and down loaded from NERIWALM's website www.neriwalm.gov.in. The name of the work should be clearly written on the cover of the envelope. The terms and conditions should be gone through thoroughly before filling up the tender papers. Tender will be opened on the conference room of NERIWALM on the date and time mentioned below in the presence of the bidders or their representative if any. In the event of the day being declared holiday, the tenders will be opened on the next working day at the same time and place.

The time schedule is as follows:-

| Sl no | Name of the works | Earnest Money Deposit | Last date of submission of tender in Tender Box/receipt of Tender by Registered Post | Date of opening the Tenders | Format for Financial Bids to be submitted with the Tender | TERMS & CONDITIONS to be submitted with the Tender |
|-------|--|-----------------------|--|-----------------------------|---|--|
| 01 | Providing the services of vehicles on hire on daily basis with driver to NERIWALM, Dolabari, Tezpur(Assam) | Rs 5000.00 | 27/03/2020 (5.00PM) | 30/03/2020 (11.00AM) | (FORMAT-I) | (Annexure-I) |
| 02 | Providing the services of vehicles on hire on monthly basis without driver to NERIWALM, Dolabari, Tezpur(Assam) | Rs 5000.00 | 27/03/2020 (5.00PM) | 30/03/2020 (11.00AM) | (FORMAT-II) | (Annexure- II) |

Asst. Dir. (Admin)
03/03/2020
Deputy Director (Admin)
NERIWALM

Copy to:

1. PA to Director for Director's kind information
2. Professor (WRE) & CVO, NERIWALM
3. Assistant Director (Civil), NERIWALM for information and necessary action
4. Accounts Officer, NERIWALM for information and necessary action.
5. O.C, Library, NERIWALM for information and requested to maintain the record of the advertisement published in the Assam tribune
6. Notice Board, NERIWALM FOR WIDE CIRCULATION
7. NERIWALM WEBSITE: www.neriwalm.gov.in & CPP Portal for publishing

(FORMAT-I)

(II) FORMAT OF FINANCIAL BIDS FOR PROVIDING THE SERVICES OF VEHICLES ON HIRE ON DAILY BASIS WITH DRIVER :

| Sl no | Type of the vehicles | Seating Capacity | Mode Operation(AC/Non-AC) | Rate per day (including of all the taxes, charges etc but excluding the parking fee only) (Rs/day) (One day means upto 14 hours at a stretch) | | Charge of POL/KM (including all the taxes, charges etc) (Rs /KM) | Over time services (beyond initial 14 hours) of the vehicle including Driver's expenses (POL charge per KM will be extra i.e as per quoted rate) | Driver's allowance per night halt with accommodation, fooding etc (including all the taxes, charges etc) (Rs/night) | |
|-------|---|------------------|----------------------------|---|---------------|--|--|---|---------------|
| | | | | Local (In Assam) | Outside Assam | | | Local (In Assam) | Outside Assam |
| 01 | Seadan car(Swift D-Zire/Indigo or equivalent) | (1+3) | AC | | | | | | |
| 02 | Seadan car(Swift D-Zire/Indigo or equivalent) | (1+3) | Non-AC | | | | | | |
| 03 | SUV Car(Innova/Xylo/Tata Zest/Ertigo or equivalent) | (1+6) | AC | | | | | | |
| 04 | SUV Car(Innova/Xylo/Tata Zest/Ertigo or equivalent) | (1+6) | Non-AC | | | | | | |
| 05 | Minibus(Traveller) | 25 | AC | | | | | | |
| 06 | Minibus(Traveller) | 25 | AC | | | | | | |
| 07 | Pick up van | 3.00 T | Non-AC | | | | | | |

Enclosed : Terms & Conditions (Annexure- 1) :

Name of the party:

Address of the party:

.....Cont no:.....

Signature of the bidder:

Date:.....

Deputy Director(Admin)

NERIWALM

(ANNEXURE-I)

Terms and conditions for providing vehicles on hire on daily basis WITH Driver

1. The bidder must submit the following with the Tender Documents without which tender shall be summarily rejected.
 - (i) Earnest Money Deposit of Rs 5000.00 (Rupees Five thousand) only by Demand Draft /Banker's Cheque in favour of Director NERIWALM, Tezpur payable at Tezpur from a Scheduled Bank (EMD exempted for NSIC/MSME Units).
 - (ii) Self attested copy of GST registration certificate & PAN card.
2. The service provider/owner should abide by the statutory requirement for running vehicle on providing hiring Contract with up to date and valid documents from competent authorities.
3. The successful bidder shall have to sign a contract agreement on Non-Judicial Stamp Paper along with deposit of Performance Security of Rs 10,000.00 by DD/BC , from a scheduled Bank payable at Tezpur to be drawn in favour of Director, NERIWALM. The Performance Security will be retained for the whole contract period and no interest is liable to be paid.
4. North Eastern Regional Institute of Water and Land Management (NERIWALM) under no circumstances shall be Liable to any loss/ damage of the vehicle for any kind of act which may cause injury/ damage/ death to vehicle or any other third party.
5. The quoted rates should be inclusive of all charges, taxes etc and will be valid for not less 06(six) months.
6. The payment will be made against submission of Bill.
7. The service provider/owner should abide by the statutory requirement for running vehicle on providing hiring contract.
8. The vehicle may be required for any places of North Eastern States of India.
9. Any defects/trouble whatsoever of the vehicle should be taken care of instant by the owner/service provider and if required, the same must be replaced with another one at the cost and risk of the owner/service provider promptly within a short time.
10. The initial Km. will be counted from the Head quarter/ respective station and mileage will be 00 +from duty point to duty point and no zero point will be allowed.

-----0 11 . Arrangement of food, accommodation including the expenses of the driver during the trip shall be the liability of the service provider/owner.

12. The hired vehicle must be in neat and clean condition & in excellent running conditions in all respect
13. The owner/ service provider shall have to entertain the request for placement of vehicle within Short notice.
14. The driver accompanying the vehicle should be sober and well mannered with valid driving licence along with related documents of the vehicle issued from appropriate authority. The driver should be able to maintain journey /report/job card neatly. The Driver should have mobile phone facility to keep contact with the users and owner/service provider at the cost of the owner/ service provider.
15. No payment will be made if the owner/service provider failed to replace the vehicle in the event of any defect/trouble of the vehicle.

Name of the party:

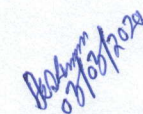
Address of the party:

.....

Cont no:.....

Signature of the bidder:

Date:


Deputy Director (Admin)

(FORMAT -II)

(I)FORMAT FOR FINANCIAL BIDS FOR PROVIDING THE SERVICES OF VEHICLES ON HIRE ON MONTHLY BASIS WITHOUT DRIVER :

| Sl no | Type of the vehicles | Capacity | Type of the fuel of the vehicle (Diesel/Petrol) | Rate per month (inclusive of all the charges, taxes, cost of lubricant, coolant, all type of maintenance/repair etc) (Cost of Fuel, engagement of Driver and parking fee will be the liability of NERIWALM) (In Rs /per month) (To be quoted both in figure and words) |
|------------------------------|-------------------------------------|----------|--|--|
| 01 | Bolero, Make : Mahindra & Mahindra, | (1+6) | | |
| TOTAL(Rs) per month : | | | | |

(Rupees) only per month

Enclosed : Terms & Conditions (Annexure- II) :

Name of the party:

Address of the party:

.....

Cont no:.....

Signature of the bidder:

Date:.....

B. S. Singh
05/10/2021

Deputy Director(Admin)

NERIWALM

(ANNEXURE-II)

Terms and conditions for providing vehicles on hire on monthly basis WITHOUT Driver:

1. The bidder must submit the following with the Tender Documents without which tender shall be summarily rejected.
 - (i) Earnest Money Deposit of Rs 5000.00 (Rupees Five thousand) only by Demand Draft /Banker's Cheque in favour of Director, NERIWALM, Tezpur payable at Tezpur from a Scheduled Bank (EMD exempted for NSIC/MSME Units
 - (ii) Self attested copy of GST registration certificate & PAN card.
2. The service provider/owner should abide by the statutory requirement for running vehicle on providing hiring Contract with up to date and valid documents from competent authorities
3. The successful bidder shall have to sign a contract agreement on Non-Judicial Stamp Paper of appropriate value and along with deposit of Performance Security of Rs 10,000.00 by DD/BC, from a scheduled Bank payable at Tezpur The Performance Security will be retained for the whole contract period and no interest is liable to be paid
4. North Eastern Regional Institute of Water and Land Management (NERIWALM) under no circumstances shall be liable or any loss/ damage of the vehicle for any kind of act which may cause injury/ damage/ death to vehicle or any other third party.
5. The hired vehicle will be under the disposal of NERIWALM and the same will be utilised as and when necessary.
6. The quoted rates should be inclusive of all charges, taxes etc and will be valid for not less than 06(six) months. Cost of fuel and engagement of Driver shall be the liability of NERIWALM.
7. The vehicle should be valid for commercial purpose with yellow number plate. The vehicle provider must ensure that all necessary documents like Taxi Permit, Road Permit, up to date registration, insurance, etc. are valid and up to date which will have to be produced as and when sought for.
8. All maintenance/ repairing / servicing cost of any value (including cost of all the parts, lubricant, coolant, distilled water, etc) of the vehicle during the contract period shall have to be bore by the service provider/owner. Routine and periodical maintenance /servicing of the vehicle shall have to be done without any delay and the vehicle should be in excellent running conditions in all respects.
9. The payment will be made on monthly basis only against submission of Bill.
10. The service provider/owner should abide by the statutory requirement for running vehicle on providing hiring contract.
11. Any defects/trouble whatsoever of the vehicle should be taken care of instant by the owner/service provider and if required, the same must be replaced with another one at the cost and risk of the owner/service provider promptly within a short time.
12. No payment will be made if the owner/service provider failed to replace the vehicle in the event of any defect/trouble of the vehicle and will be deducted on pro-rata basis plus penalty @ 10% of the value of that day(s).
13. Director, NERIWALM reserves the right to accept/reject any or all the entire tender papers without assigning any reason thereof

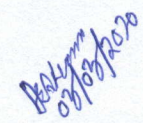
Name of the party:

Address of the party:

Cont no:.....

Signature of the bidder:

Date:.....


Deputy Director (Admin)
NERIWALM