

NORTH EASTERN REGIONAL INSTITUTE OF WATER AND LAND MANAGEMENT

(An Institute under the Ministry of Jal Shakti, Govt. of India)
(Registered under the Societies Registration Act, 1860)

NO..NRWM/ VEH/HIR/19/2018-19/

3 887

Date: 16/12/2019

NOTICE INVITING TENDER

The Director, NERIWALM, Dolabari, Tezpur-784027(Assam) invites Tenders from interested Travel Agencies/ Firms/Individuals for providing vehicles on hire basis to NERIWALM, Dolabari, Tezpur(Assam). The tender paper may be viewed and down loaded from NERIWALM's website www.neriwalm.gov.in. The name of the work should be clearly written on the cover of the envelope.

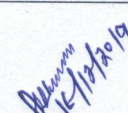
The signed copies of GST/PAN, Address proof, Statutory documents for running vehicles on hire contract, etc should be furnished with the Tender. Interested bidder may quote their rates in the "PROFORMA OF THE QUOTATION FOR PROVIDING THE SERVICES OF VEHICLES WITH DRIVER ON HIRE BASIS" along with the Terms and Conditions (Annexure-II).

The Earnest Money Deposit may be paid by Demand Draft in favour of Director, NERIWALM along with the Tender.

The Tender will be opened in the conference room of NERIWALM on the date and time mentioned below in presence of the bidders or their authorised representative if any. In the event of the day being declared holiday, the tenders will be opened on the next working day at the same time and place.

The time schedule is as follows:-

Sl no	Name of the work	Earnest Money Deposit	Last date of submission of tender in Tender Box/receipt of Tender by Registered Post	Date of opening the Tenders
01	Providing vehicles on hire basis to NERIWALM, Dolabari, Tezpur(Assam)	Rs 5,000.00	08/01/2020 (5.00 PM)	09/01/2020 (11.00AM)


Deputy Director (Admin)
NERIWALM

Copy to:

1. PA to Director for Director's kind information
2. Professor(WRE) & CVO, NERIWALM
3. Assistant Director(Civil), NERIWALM for information and necessary action
4. Accounts Officer, NERIWALM for information and necessary action.
5. Assistant Engineer(Civil) NERIWALM for information and necessary action
6. Assistant Library & Information Officer, NERIWALM for information and he is requested to maintain the record of the advertisement published in the Assam tribune
7. Notice Board, NERIWALM for wide circulation
8. NERIWALM WEBSITE: www.neriwalm.gov.in & CPP Portal for publishing .



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(Annexure-II)

Terms and conditions for Vehicle with Driver:

1. The minimum duty hour for hired vehicles at a stretch is 14 hours
2. The Vehicle owner will have to provide 20 km free travel without POL charge (in local trip only), above which the POL charges will be entertained for payment.
3. The claimed rates should be as per the approved rates which is inclusive of all charges, taxes, cost of all type of maintenance/repair of the vehicle, expenses of the Driver, etc and terms & conditions.
4. The initial Km. will be counted from the Head quarter/ respective station and mileage will be from duty point to duty point and no zero point will be allowed
5. The approved rates will be valid for 01(one) year or until further order.
6. Every touring officer must have to record initial Km reading as well as the final Km reading.
7. No revision of rates will be entertained during the contract period
8. The vehicle provider must ensure that all necessary documents like Taxi Permit, Road Permit, up to date registration, insurance, Driver's license etc. are valid and up to date.
9. Arrangement of food, accommodation including the expenses of the driver during the trip shall be the liability of the service provider/owner
10. All maintenance/ repairing cost of any value, during hiring period shall have to bear by the service provider/owner.
11. All vehicles must be presented in neat and clean condition. The vehicle should be in excellent running conditions in all respects
12. The owner/ service provider shall have to entertain the request for placement of vehicle within Short notice.
13. The payment will be made against submission bill and process of the same.
14. The service provider/owner should abide by the statutory requirement for running vehicle on hiring contract.
15. The driver accompanying the vehicle should be sober and well-mannered with valid driving licence along with related documents of the vehicle issued from appropriate authority. The driver should be able to maintain journey /report/job card neatly. The Driver should have mobile phone facility to keep contact with the users and owner/service provider at the cost of the owner/ service provider
16. The vehicle may be required for any places(plain and hilly) of North Eastern States of India.
17. Any defects/trouble whatsoever of the vehicle should be taken care of instantly by the owner/service provider and if required, the same must be replaced with another one at the cost and risk of the owner/service provider promptly within a short time
18. No payment will be made if the owner/service provider failed to replace the vehicle in the event of any defect/trouble of the vehicle
19. The owner/service provider should have PAN/GST and signed copy of which will have to be produced as and when sought for

(Continued)

M. M. M.
16/12/19



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(Continued)

20. North Eastern Regional Institute of water and Land Management(NERIWALM) under no circumstances shall be liable to any loss/ damage of vehicle or driver arising out of negligence/ rush driving/ accident/ natural calamities or any other act which may cause injury/ damage/ death to vehicle or any other third party.
21. Signed copies of GST/PAN, Address proof, Statutory documents for running vehicle on hire basis are to be furnished with the Tender
22. . The Earnest Money Deposit as mentioned in the Tender Notice may be paid by **Demand Draft** in favour of **Director, NERIWALM** along with the Tender
23. Director, NERIWALM reserves the right to accept/reject any or all the tenders without assigning any reason thereof.

Admin
16/12/17

Deputy Director(Admin)
NERIWALM

Name of the party:

Address of the party:

Cont no:.....

Signature of the bidder:

(I) PROFORMA OF THE QUOTATION FOR PROVIDING THE SERVICES OF VEHICLES WITH DRIVER ON HIRE BASIS:

(Annexure-I)

Sl no	Type of the vehicles	Capacity (excluding Driver)	Mode Operation (AC/Non-AC)	Rate per day (including of all the taxes, charges etc but excluding the parking fee) (Rs/day)		Charge of POL/KM (including all the taxes, charges etc) (Rs /KM)	Over time services(Beyond 14 hours) of the vehicle including Driver's expenses (POL charge per KM will be extra i.e as per quoted rate) (In Rs /hour)	Driver's allowance per night halt with accommodation, fooding etc (including all the taxes, charges etc) (Rs/night)	
				Local (In Assam)	Outside Assam			Local (In Assam)	Outside Assam
1	Seadan car(Swift D-Zire/Indigo or equivalent)	(1+3)	(AC)				(POL charge per KM will be extra i.e as per quoted rate) (In Rs /hour)		
2	Seadan car(Swift D-Zire/Indigo or equivalent)	(1+3)	(Non-A/C)						
3	SUV Car(Innova/Xylo/Tata Zest/Ertigo or equivalent)	(1+6)	(AC)						
4	SUV Car(Innova/Xylo/Tata Zest/Ertigo or equivalent)	(1+6)	(Non-A/C)						
5	Minibus(Traveller)	25	(AC)						
6	Minibus(Traveller)	25	(Non-A/C)						
7	Pick up van	3.00T	(Non-A/C)						

Encl: Terms and conditions (Annexure-II)

Name of the party:

Address of the party:

Contact no:

Signature of the bidder: