

# TRAINEES' HOSTEL

NORTH EASTERN REGIONAL INSTITUTE OF WATER AND LAND MANAGEMENT  
Dolabari, Tezpur, Assam

## REQUEST FOR RESERVATION OF TRAINEES' HOSTEL/GUEST HOUSE ROOM

A. NAME AND ADDRESS OF REQUISITIONING OFFICER : .....

..... CONTACT NO. ....

B. NAME AND ADDRESS OF GUEST : .....

C. PURPOSE OF STAY : .....

D. PERIOD OF STAY : .....

E. (i) TYPE OF GUEST : *Please Mark*

CENTRAL GOVT.	STATE GOVT.	OTHER
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OFFICER ON NERIWALM DUTY	OFFICER ON CENTRAL GOVT. DUTY	OFFICER ON STATE GOVT. DUTY	OTHER THAN GOVT. DUTY
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(ii) TYPE OF ROOM AND NOS. OF BED REQUESTED :

TYPE OF ROOM	VIP	DELUXE	STANDARD
NOS. OF ROOM/BED			

F. CHARGES OF ROOM/BEDS : Not Chargeable / Chargeable as per  
Central Govt./State Govt/Other Rate

CHARGES OF FOOD : Not Chargeable / Chargeable as per  
NERIWALM approved rate

CHARGES OF ROOM WILL BE PAID BY :

CHARGES OF FOOD WILL BE PAID BY :

\*For rate of charges  
please visit  
NERIWALM official  
website

COUNTERSIGNED

SIGNATURE OF REQUISITIONING OFFICER

**ALLOTMENT :**

TYPE OF ROOM	VIP	DELUXE	STANDARD
NOS. OF ROOM/BED			

STATUS OF AVAILABILITY WITH COMMENTS : Available/Not Available

O.C., Training Hostel

Approval : Approved / Not Approved

Director, NERIWALM