



पूर्वोत्तर क्षेत्रीय जल और भूमि प्रबंधन संस्थान

**NORTH EASTERN REGIONAL INSTITUTE OF WATER AND LAND MANAGEMENT**

(जल संसाधन, नदी विकास और गंगा कायाकल्प विभाग, जल शक्ति मंत्रालय, भारत सरकार के अधीन एक संस्थान)

(An Institute under the Department of Water Resources, River Development and Ganga Rejuvenation,  
Ministry of Jal Shakti, Govt. of India)

No. NRW/ADM/Recruitment/378/Pt-V/2022-23//55

Dated: 28.08.2023

**NOTIFICATION**

The Departmental Qualifying Examination for promotion of Departmental Multi-Tasking Staff (MTS) to 1(one) post of Lower Division Clerk (LDC) in NERIWALM arising in the vacancy year 2023 will be conducted on **4<sup>th</sup> November, 2023**. The examination will be conducted by NERIWALM as per the schedule given below:-

Date : 04.11.2023 (Saturday).  
Time : 10.30 am to 12.30 pm  
Examination venue : Class Room No. 3, NERIWALM.

- The applications of officials who are willing and eligible to take part in the examination must submit their application in the prescribed form (**Annexure-I**), duly filled in his/her own handwriting, alongwith necessary documents through the Controlling Officer so as to reach this office **on or before 24.09.2023 (6.00 pm)**. Applications which are incomplete or not properly filled in and applications received in this office after the due date/time will summarily be rejected. It is the responsibility of the Controlling Officer to ensure that the contents of this notification are brought to the notice of all concerned working under their control.
- The eligibility condition for the examination in terms of Amended Recruitment Rules for the post of LDC is **"12<sup>th</sup> class pass or equivalent qualifications and have rendered 3 years regular service in Pay Level- 01(Rs. 18000-56900)"**. **The maximum age limit for eligibility for examination is 45 years (50 years if age for SC/ST)**. However, one-time relaxation in upper age limit for promotion of departmental MTS to the post of LDC through departmental qualifying examination was granted vide letter No. A-12018/15/2022-E-II-MoWR dated 09.08.2023.
- A candidate who is or has been found to be guilty of any of the malpractices mentioned in the following table, shall in addition to rendering himself liable to criminal prosecution, be liable:
  - to be disqualified from appearing in the said examination; and/or
  - to disciplinary action under the appropriate rule.

SL No.	Types of malpractices
a	Obtaining support for his/her candidature by any means; or
b	Impersonating; or
c	Procuring impersonation by any person; or
d	Submitting fabricating documents or documents which have been tampered with; or
e	Making statement which are incorrect or false, or suppressing material information; or
f	Resorting to any other irregular or improper means in connection with his/her candidature for the examination; or
g	Using unfair means in the examination; or
h	Misbehaving in the examination; or
i	Attempting to commit or as the case may be abetting the office of all or any of the acts specified in the foregoing clauses;

*Handwritten signature and date: 28/8/2023*

5. Any attempt on the part of the candidate to obtain support to his/her candidature by any means shall disqualify him/her for admission to the examination.
6. Admit card to the candidates shall be made available 2(two) days before the scheduled date of examination. The Syllabus, guidelines and instructions of the examination will be hosted shortly in this office official website <https://neriwalm.gov.in> for reference.
7. In case where more than one candidate secure equal aggregate marks, the senior candidate will be placed higher in rank.

This is issued with the approval of Director, NERIWALM.

  
(Chandam Victoria Devi)  
Deputy Director (Admin.)

Copy for information to:

1. P.S. to Director, NERIWALM.
2. Chief Vigilance Officer, NERIWALM.
3. All concerned by circulation.
4. Notice Board.
- ✓ 5. Website of NERIWALM: <https://neriwalm.gov.in>



**APPLICATION FOR THE LIMITED DEPARTMENTAL COMPETITIVE  
EXAMINATION FOR THE POST OF LOWER DIVISION CLERK**

**PART-I**

**Important instructions:-**

- i) No column should be left blank.
- ii) Any omission/false information will lead to summary rejection of the application and no correspondence will be entertained on this matter.

**(TO BE FILLED IN BY THE CANDIDATE'S OWN HAND WRITING)**

1. Name of the candidate (in BLOCK LETTERS) :
2.
  - i) Designation :
  - ii) Present Official Address (in full) :
  - iii) Candidate's EPF/GPF Number :
  - iv) Candidate's Mobile Number :
  - v) Candidate's E-mail Id :
  - vi) In case the official is on deputation the name of the Department/Office from which deputed. :
3. Date of Birth :
4. Educational Qualification :
5. Religion :
6. Whether the candidate belongs to Schedule Castes/Scheduled Tribes/PwBD (Yes or No) :
7. Whether the candidate belongs to Ex-servicemen category (Yes or No) :
8. Give in Chronological order complete details of the Service rendered by the Candidate in this Administration in different grades from the date of his/her initial appointment.

Sl No.	Name of the Dept./Office	Post held and Pay Level	State whether the post is held substantively/temporary/ad-hoc	Period of service with date	
				From	To

9. Date from which the candidate is continuously employed as Multi Tasking Staff in NERIWALM. :

10. Whether the candidate is holding an Ex-cadre post? If yes, details thereof. :

**DECLARATION TO BE SIGNED BY THE CANDIDATE**

I hereby declare that all statements made in this application are true, complete and correct.

Place :

Date :

Signature of the candidate

**PART-II**

To be filled in by the Head of Department/Office  
(Strike out portions not applicable)

Certified that:-

- i) The information furnished by Shri/Smt. \_\_\_\_\_ (Name of the candidate) \_\_\_\_\_ (Designation in the application has been verified with reference to his/her service records and found correct.
- ii) He/She is a substantively appointed /temporary/ad-hoc Multi Tasking Staff in NERIWALM with effect from \_\_\_\_\_ and continues to be so employed.
- iii) He/She is on deputation to ex-cadre post held by him/her.
- iv) No disciplinary proceedings initiated/pending or proposed to be contemplated against the official.
- v) There are no circumstances rendering him/her unsuitable for promotion to the post of Lower Division Clerk in NERIWALM.

SIGNATURE OF THE HEAD OF  
DEPARTMENT/OFFICE :

PLACE:

DATE :

NAME AND DESIGNATION :  
WITH SEAL